

# **State of Alaska FY2003 Governor's Operating Budget**

## **Department of Law Deputy Attorney General's Office Component Budget Summary**

## **Component: Deputy Attorney General's Office**

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### **Component Mission**

Mission statement for the Deputy Attorney General is included at the department level.

### **Component Services Provided**

The Deputy Attorney General for the Civil Division serves as the chief operating officer for the division. In this role, the deputy is responsible for leading, managing, and coordinating the activities of the attorneys and paraprofessionals in each of the substantive sections of the four locations of the Civil Division (Juneau, Anchorage, Fairbanks, and Bethel). The deputy works closely with the attorney managers/supervisors on issues and cases that require input or direction from the Attorney General or other policy-level officers. This component supports the deputy as she assists the Attorney General and the department in carrying out its statutorily prescribed functions.

The deputy heads up the management team for the division, and in that role works closely with the office chiefs/supervisors and Administrative Services to manage a wide variety of administrative functions. The deputy is responsible for working with Administrative Services to prepare the annual budget for the division and present and defend the budget before the legislature. The deputy is also responsible for making and implementing decisions regarding the division's budget and staffing throughout the fiscal year.

The deputy also serves as the Indian law coordinator for the Civil Division. In this capacity, the deputy is responsible for knowing the status of cases and matters implicating Indian law issues ongoing or anticipated throughout the division. She is responsible for coordinating with the Criminal Division Deputy on Indian law issues impacting the Criminal Division or which impact both divisions. The deputy is responsible for ensuring consistency in approach in these matters and for informing staff of the issues and providing direction as appropriate.

### **Component Goals and Strategies**

Manage and supervise the functions of the Civil Division offices in Juneau, Anchorage, Fairbanks, and Bethel.

Oversee and coordinate the activities of all the substantive law sections of the Civil Division to maximize productivity, maintain adequate resources for pursuing cases, ensure the highest quality possible in the representation and advice to state agencies, and maintain consistency in approaches, policy issues, settlements, and appellate practice.

Work with the Attorney General and the Administrative Services Division on the preparation of the budget for the Civil Division, and present and defend the division's budget to the legislature.

Oversee and coordinate the activities of the Department of Law in the area of Indian law.

Ensure that the legal advice and representation provided to state agencies by the Civil Division are of the highest quality possible and provided in a cost-effective manner.

Ensure that the Civil Division is adequately funded and staffed to carry out its statutorily prescribed functions.

### **Key Component Issues for FY2002 – 2003**

See Key BRU issues for FY 2002 - 2003 for the Civil Division regarding child protection, victim restitution, and consumer protection and antitrust enforcement.

### **Major Component Accomplishments in 2001**

See Major BRU Accomplishments for Civil Division for FY 2001.

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- Continued discussions, as part of the State-Tribal Relations Team, with Alaska's federally recognized tribes to define the nature of a government-to-government relationship between the state and the tribes. One outcome of this project, an Administrative Order acknowledging the federally recognized tribes in Alaska, was issued in September 2001. Another, the Millennium Agreement, was signed by the state and the tribes in April 2001. It establishes the framework within which the state and the signatory tribes will develop a government-to-government relationship.

### **Statutory and Regulatory Authority**

AS 44.23.020

FY2001 Actuals total includes payment of judgments and claims.

## Deputy Attorney General's Office

### Component Financial Summary

*All dollars in thousands*

	FY2001 Actuals	FY2002 Authorized	FY2003 Governor
<b>Non-Formula Program:</b>			
<b>Component Expenditures:</b>			
71000 Personal Services	166.8	167.0	170.6
72000 Travel	12.7	8.0	8.0
73000 Contractual	103.2	27.7	18.0
74000 Supplies	2.7	3.6	3.6
75000 Equipment	4.1	0.0	0.0
76000 Land/Buildings	0.0	0.0	0.0
77000 Grants, Claims	1,234.2	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
<b>Expenditure Totals</b>	<b>1,523.7</b>	<b>206.3</b>	<b>200.2</b>
<b>Funding Sources:</b>			
1004 General Fund Receipts	1,478.9	206.3	200.2
1053 Investment Loss Trust Fund	1.1	0.0	0.0
1066 Public School Fund	43.3	0.0	0.0
1108 Statutory Designated Program Receipts	0.4	0.0	0.0
<b>Funding Totals</b>	<b>1,523.7</b>	<b>206.3</b>	<b>200.2</b>

### Estimated Revenue Collections

Description	Master Revenue Account	FY2001 Actuals	FY2002 Authorized	FY2002 Cash Estimate	FY2003 Governor	FY2004 Forecast
<b>Unrestricted Revenues</b>						
Unrestricted Fund	68515	20.0	0.0	0.0	0.0	0.0
<b>Unrestricted Total</b>		<b>20.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Restricted Revenues</b>						
Statutory Designated Program Receipts	51063	0.4	0.0	0.0	0.0	0.0
Public School Fund	51225	43.3	0.0	0.0	0.0	0.0
Investment Loss Trust Fund	51393	1.1	0.0	0.0	0.0	0.0
<b>Restricted Total</b>		<b>44.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Estimated Revenues</b>		<b>64.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**Deputy Attorney General's Office**  
**Proposed Changes in Levels of Service for FY2003**

None.

**Summary of Component Budget Changes**  
**From FY2002 Authorized to FY2003 Governor**

*All dollars in thousands*

	<u>General Funds</u>	<u>Federal Funds</u>	<u>Other Funds</u>	<u>Total Funds</u>
<b>FY2002 Authorized</b>	<b>206.3</b>	<b>0.0</b>	<b>0.0</b>	<b>206.3</b>
<b>Adjustments which will continue current level of service:</b>				
-Year 3 Labor Costs - Net Change from FY2002	3.9	0.0	0.0	3.9
-Adjust vacancy factor by fund source between line items and components	-10.0	0.0	0.0	-10.0
<b>FY2003 Governor</b>	<b>200.2</b>	<b>0.0</b>	<b>0.0</b>	<b>200.2</b>

## Deputy Attorney General's Office

## Personal Services Information

Authorized Positions		Personal Services Costs		
	<u>FY2002</u>	<u>FY2003</u>		
	<u>Authorized</u>	<u>Governor</u>		
Full-time	2	2	Annual Salaries	130,933
Part-time	0	0	COLA	3,916
Nonpermanent	0	0	Premium Pay	0
			Annual Benefits	35,723
			Less 0.00% Vacancy Factor	(0)
			Lump Sum Premium Pay	0
<b>Totals</b>	<b>2</b>	<b>2</b>	<b>Total Personal Services</b>	<b>170,572</b>

## Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Administrative Assistant	0	0	1	0	1
Dep Attorney General	0	0	1	0	1
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>